



**2014 Annual General Meeting Minutes held 10.00-11.30am, Wednesday 29 October, 2014  
Training Room, Centre for Excellence in Childhood and Family Welfare,  
Level 5, 50 Market Street Melbourne**

**PRESENT:** Amanda Stone, Brenda Carmen, Cas O'Neill, Charlie Salloum, Chris Lockwood (Chair), Dan Barron, Mandy Everton, Menka Tsansefski, Peter Farrelly

**IN ATTENDANCE:** Alison Verghese, Bronwyn Wagstaff, Christine Cook, Daniel Shavitsky, Dawn Tunnicliffe, Deb Tsobaris, Deborah Hunt, Dianne Ioannov, Dorothy Scott, Elizabeth McCrae, Grace Kasper, Hans van Wilgenburg, Jean Plumbe, Lindy Bok, Mary Natoli, Rita Sidlauskas, Simon Zavros-Orr, Tracey Greenwold.

**APOLOGIES:** Colleen Clare, Hayley Robinette, Jenny Conrick, Jenny Mikakos, Jan Carre-Riddell, John Hulskamp, Julie Raunick, Karen Syzdlík, Katie Hooper, Mary Wooldridge, Mike Cassino,

<b>Item</b>	<b>Minute</b>
<b>1</b>	<b>Registration and Refreshments (10.00-10.15 am)</b> Attendees were offered refreshments, and the bookstore was available for all attendees to peruse.
<b>2</b>	<b>Welcome</b> Chris Lockwood, Board President, welcomed attendees and advised of apologies. Chris opened the meeting with Acknowledgement of Country and a brief description of the meeting's agenda.
<b>3</b>	<b>Acceptance of Last Year's AGM Minutes</b> Attendees were provided copy of the 2013 AGM minutes. The Chair asked for someone to move these as being a true and accurate record of the 2013 AGM.  Moved by Amanda Stone; seconded by Charlie Salloum. The motion was accepted by the meeting.
<b>4</b>	<b>Tabling of 2014 Annual report</b> Attendees were provided copy of the 2014 Annual Report. The Chair provided a review of the President's report mentioned the evolution of PCA Families throughout 2014 and the co-location of the organization to the Centre for Excellence in Child and Family Welfare. Chris also highlighted the collaborative potential with the Centre, specifically in Out Of Home Care and by strengthening relationships with other established networks pertaining to Permanent Care. Chris praised the Legal Forum, Life Story work and the huge benefits of Parenting Plus and forecasts for 2014-2015. The Chair asked that the annual report be accepted by the meeting. Moved by Cas O'Neill; seconded by Mandy Everton. The motion was accepted by the meeting.

Item	Minute
5	<p><b>General Manager's Report</b></p> <p>Brenda Carmen, PCA Families General Manager, spoke of future projects for 2014-15. These included: more intensive development of the Phone Advice Service particularly for parents in isolated rural areas; creation of social media and online support with the assistance of the Leadership Victoria organization; continuing to grow the Volunteer Program; establishing Peer Support groups in regional areas; running the Tree of Life Program in 2015; developing stronger advocacy with various government sectors and the importance of lived experience.</p>
6	<p><b>Treasurer's Report.</b></p> <p>Attendees were provided copy of the 2014 Auditor's report. The Board Treasurer, Charlie Salloum, tabled the Report and other supporting financial reports for the meeting and provided a brief speech highlighting the key points of the audit and financial reports. Charlie also thanked former PCA Families bookkeeper for her work and the Centre bookkeeper, Grace Kasper for her exemplary work in maintaining PCA Families financial matters.</p> <p>The Treasurer asked that the financial report be accepted by the meeting. Moved by Amanda Stone; seconded by Peter Farrelly. The motion was accepted by the meeting.</p>
7	<p><b>Election of Board nominees and Executive.</b></p> <p>Board Vice President, Amanda Stone presented the election of members. Under clause 23 of the <i>PPSS Rules of Association</i>, one half of Board members stand down at each AGM; this includes those who have been longest in their office since their last election.</p> <p>Those members of the Board continuing and without need for re-election were identified as:</p> <ul style="list-style-type: none"> <li>• Dan Barron</li> <li>• Mandy Everton</li> <li>• Amanda Stone</li> <li>• Cas O'Neill</li> </ul> <p>In accordance with clause 20 of the Rules, a minimum of three and a maximum of seven vacancies remained available for nomination to the Board. The returning officer reported the following nominations as having been received:</p> <ul style="list-style-type: none"> <li>• Chris Lockwood</li> <li>• Charlie Salloum</li> <li>• Peter Farrelly</li> <li>• Michael Cassino</li> <li>• Menka Tsantefski</li> </ul> <p>The following member has resigned from the Board:</p> <ul style="list-style-type: none"> <li>• Simon Stavros-Orr</li> </ul> <p>These nominations would take the Board to a maximum of 9 members. In accordance with clause 23, sub-clause 5 of the <i>Rules</i> the above nominees are therefore deemed elected to the Board.</p> <p>Amanda then called for the election of the Executive. This remains as per the previous year:</p> <ul style="list-style-type: none"> <li>• President: Chris Lockwood (moved Menka Tsantefski; seconded Mary Napoli)</li> <li>• Vice President: Amanda Stone (moved Dan Barron; seconded Chris</li> </ul>

Item	Minute
	<p>Lockwood)</p> <ul style="list-style-type: none"> <li>• Treasurer: Charlie Salloum (moved Menka Tsantefski; seconded Cas O’Neill)</li> <li>• Secretary: Peter Farrelly (moved Mandy Everton; seconded Tracey Greenwold)</li> </ul> <p>The Board thanked Simon Stavros-Orr for his work and contribution to the organisation throughout the year.</p>
	<p><b>Guest Speaker</b></p> <p>The Chair introduced the guest speaker, Dorothy Scott Emeritus Professor OAM, who gave an inspiring and motivating talk that was greatly enjoyed by all in attendance.</p> <p>Dorothy was presented with a thank you gift by the Chair and the meeting concluded at 11.30 am.</p>