



2022-2023 Annual General Meeting Agenda

Wednesday 8 November 4.00pm –6.00pm

Hybrid meeting, Face to Face

President's Room, Rendezvous Hotel, 328 Flinders St, Melbourne.

Item	Description	By whom
1.	Acknowledgement of Country and child safe statement	
	<p>We begin by acknowledging the traditional custodians of the land we are meeting on. We pay respect to their Elders past and present and express our intention to move together to a place of justice and partnership.</p> <p>PCAF has zero tolerance of child abuse, and we are committed to establishing and maintaining child safe environments.</p>	Dan Barron
2.	Welcome and apologies	Naomi Colville
3.	Guest Speaker	Stacy Blythe
	<p>Stacy Blythe, Associate Professor in the School of Nursing and Midwifery at the Western Sydney University, and the Deputy Director of the Translational Research and Social Innovation group at the Ingham Institute for Applied Medical Research</p> <p>Understanding and loving complicated children: the impact of trauma and prenatal substance exposure on children.</p>	
4.	AGM Business	Chris Lockwood
4.1	<u>Minutes from 2022 AGM</u>	
	<p>Confirmation of minutes from 2022 AGM.</p> <p>Resolution: That the minutes of the PCAF Annual General Meeting held on Wednesday 2nd November 2022 are a true and accurate record.</p>	Chris Lockwood
4.2	Chair and CEO Report and <u>Annual Report</u>	Naomi Colville and Wendy Mason
	<p>Tabling of 2022-2023 Annual Report and acceptance including CEO report.</p> <p>Resolution: That the PCAF 2022-2023 Annual report tabled by accepted.</p>	Chris Lockwood
4.3	<u>Finance Report and Audited Financial Statement</u>	Judy Gouldbourn
	<p>Chair, Finance, Audit and Risk Committee report and presentation of audited financial statements</p> <p>Resolution: That the that the PCAF Audited Financial Statements, including the directors' declaration and auditor's report, for the year ending 30 June 2023 be accepted.</p>	Chris Lockwood

4.4	Appointment of Auditor	Judy Gouldbourn
	Appointment of auditor for 2023/2024. Resolution: That Crowe Australasia be appointed as the 2023/2024 Auditor	Chris Lockwood
4.5	Appointment of Directors	Dan Barron
	Arthur Feinman has regretfully withdrawn his nomination. We now have received two nominations for the Board. The Board requires at a minimum of seven Directors with: A: One additional Director with a close personal and family connection to Permanent Care and Adoption B: One additional Director with independent Director who does not have a close or personal connection to Permanent Care or Adoption to meet the minimum requirement of seven Directors. The two nominations satisfy this requirement with Lynette Landy filling category A and Kris Peach filling category B. Resolution: That Lynette Landy and Kris Peach be appointed as Permanent Care and Adoptive Families Inc. Board Members in accordance with the Constitution Section 10.2 for a term of 3 years.	Chris Lockwood
4.6	Other business:	
	Acknowledgements	Naomi Colville
4.7	Meeting close	Naomi Colville