



**2017 Annual General Meeting Minutes
6.30pm-8.00pm, Thursday November 9, 2017
The Fitzroy Town Hall, Reading Room, Napier St, Fitzroy**

PRESENT: Chris Lockwood (Chair), Charlie Salloum, Dan Barron, John Loke, Donna Coelho, Meredith Carter, Megan Sloley and Brenda Carmen

IN ATTENDANCE: Please see attached attendance list

APOLOGIES: Felicity Kotsiaris, Amanda Stone, Emeritus Professor Dorothy Scott, Lisa Milani, Katie Hooper, Lynne Clarkson, Elizabeth McCrae, Carol Bethune, Francis Broekman, Grant Boyd, Lisa Griffiths, Emma Gilbert, Naomi Whyley, Anne McLeish, Chris Cook, Penny Mackieson, Sue Sealey, Tracey Greenwold, Anne Flynn, Sandie De Wolf and Angela Forbes

Item	Minute
1	<p>Welcome</p> <p>Chris Lockwood, Board President, welcomed the Hon Jenny Mikakos, Minister for Families and Children & Minister for Youth Affairs, Cas O’neill, Past President and founding member, Mary Natoli, founding member, Beth Allen Assistant Director of Child Protection, Helen Ridgwell, Social Enterpreneur and esteemed guests and advised of apologies from Felicity Kotsiaris, Amanda Stone, Emeritus Professor Dorothy Scott, Lisa Milani, Katie Hooper, Lynne Clarkson, Katie Hooper, Elizabeth McCrae, Carol Bethune, Francis Broekman, Grant Boyd, Lisa Griffiths, Emma Gilbert, Naomi Whyley, Anne McLeish, Chris Cook, Penny Mackieson, Sue Sealey, Tracey Greenwold, Anne Flynn, Sandie De Wolf and Angela Forbes.</p> <p>Chris opened the meeting with a brief description of the meeting’s agenda.</p>
2	<p>Acceptance of last year’s AGM Minutes</p> <p>Attendees were provided with a copy of the 2016 AGM minutes. The Chair asked for someone to move these as being a true and accurate record of the 2016 AGM. Moved by Charlie Salloum; seconded by Meredith Carter. The motion was accepted by the meeting.</p>
3	<p>President’s Report & tabling of 2017 Annual Report</p> <p>Attendees were provided with a copy of the 2017 Annual Report. The Chair gave a review of the President’s report which included securing ongoing funding which has enabled PCA Families to expand and offer a wide range of services and support on the phone, online and face to face. A new three year strategic plan has been developed to ensure our services differentiate us in the market and focus on serving the needs of our members.</p>
4	<p>Treasurer’s Report</p> <p>Attendees were provided copy of the 2017 Auditor’s report. The Board Treasurer, Charlie Salloum, tabled the Report and other supporting financial reports for the meeting and provided a brief overview of the key points of the audit and financial reports. Charlie thanked Grace Kasper for her exemplary work in maintaining PCA Families financial records.</p>
5	<p>Acceptance of financial statement and 2017 Annual report</p> <p>The Chair commended the 2016 Annual report and Financial Statement to the meeting and called for any questions. No questions were raised. The Chair recommended the 2016 Annual report and Financial Statement be accepted by the meeting.</p>

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	<p>Moved by Megan Sloley, seconded by Dan Barron. The motion was accepted by the meeting.</p>
<p>6</p>	<p>Guest speakers The Chair introduced guest speaker, The Honourable Jenny Mikakos, Minister for Families and Children and Minister for Youth Affairs, who opened the meeting with Acknowledgement of Country and thanked parents and carers for being selfless and encouraging our children to thrive. Thanks was also extended to Brenda, Board members and PCA Families for great advocacy including the running of the permanent care helpline and flexifunding which has helped ease the burden to permanent carers.</p> <p>The Hon Jenny Mikakos was presented with a thank you gift by Brenda.</p> <p>This was followed by a demonstration by children participating in the weekly Mindfulness in Motion program.</p>
<p>7</p>	<p>Election of Board members and Executive. The Chair presented the election of Board members, as per part 5, division 3 of the PCA Families <i>Rules of Association</i> Under clause 50 of the current <i>Rules of Association</i>, I declare all positions of the committee vacant.</p> <p>The Chair advised that for the position of President, one nomination was received from himself, Chris Lockwood. Further nominations were called for, and none received. The Chair declared himself, Chris Lockwood elected President.</p> <p>The Chair advised that for the position of Vice President, one nomination was received from Amanda Stone. Further nominations were called for, and none received. The Chair declared Amanda Stone, elected Vice President.</p> <p>The Chair advised that for the position of Secretary, one nomination was received from Meredith Carter. Further nominations were called for, and none received. The Chair declared Meredith Carter, elected Secretary.</p> <p>The Chair advised that for the position of Treasurer, one nomination was received from Charlie Salloum. Further nominations were called for, and none received. The Chair declared Charlie Salloum, elected Treasurer.</p> <p>The Chair put the recommendation “That there be 5 Ordinary Member positions on the Board available for this year”. Moved by Charlie Salloum, seconded by Meredith Carter. The motion was accepted by the meeting.</p> <p>The Chair advised that for the role of Ordinary Member 5 nominations were received:</p> <ul style="list-style-type: none"> • Donna Coelho • John Loke • Dan Barron • Felicity Kotsiaris • Megan Sloley

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	<p>Further nominations were called for, and none received. The Chair declared Donna Coelho, John Loke, Dan Barron, Felicity Kotsiaris and Megan Sloley elected as ordinary members of the Board.</p> <p>All members of the Board were congratulated on re-electing.</p> <p>The Annual General Meeting closed at 7.15pm</p>
8	<p>Guest Speaker Helen Ridgwell was introduced by Brenda Carmen</p> <p>Helen was accompanied by her husband Richard and son Simon who spoke about her journey to becoming an adoptive parent and providing a loving home and future for her son.</p> <p>Brenda thanked PCA Families' volunteers, staff and Board for their ongoing commitment and hard work.</p> <p>The evening concluded at 7.50pm for refreshments & socialising.</p>